

ARIZONA INDEPENDENT SCHEDULING ADMINISTRATOR ASSOCIATION

Minutes from the Fifteenth Special Meeting of Board of Directors June 30, 1999 Tempe, Arizona

I. Welcome and Introductions

The fifteenth Special Meeting of the AISA Board of Directors was held June 30, 1999 at the offices of Salt River Project, 1521 N. Project Drive, Tempe, Arizona. After determining that a quorum was present, Laurel Whisler, Executive Director, called the meeting to order at approximately 3:45 p.m. A list of attendees is attached.

II. Appoint Corporate Secretary

Director Michael Raezer agreed to serve as the Corporate Secretary for the meeting.

III. Approve Agenda

It was agreed to modify Part VII to "Discussion of Timeline/Deliverables".

IV. Approve Minutes from 5/7 and 6/4 Meetings

Dennis Delaney moved to approve the Minutes from the May 7 and June 4 meetings and Tom Delaney seconded. The Minutes were approved.

V. Budget and Finance Committee Report

A budget summary was distributed to the Directors. The Executive director was requested to look into establishing an encumbered bank account for salaries.

The Board approved the following check signing procedure.

The Executive Director is authorized to sign checks up to \$5000, except for checks covering her business expenses.

Checks greater than \$5000 will require two signatures. Authorized signatures include the Executive director, Tom Delaney, Dennis Delaney and David Murphy.

The Executive Director is authorized to obtain a credit card for business expenses with a credit limit up to \$5000.

The Executive director is authorized to sign any bank documents required to implement this procedure.

VI. Operating Committee Report

A. Discussion of Protocols Workshop

The next meeting of the Operating Committee is scheduled for July 9. Prior to the meeting a list of the questions and answers from the workshop will be compiled and posted on the website. The Directors discussed their impressions of the workshop and the protocols themselves. Several suggestions for modification or clarification of the protocols were discussed for forwarding to the Operating Committee.

In order to avoid any possible confusion over the status of the draft protocols, the Board approved the following resolution.

Although the Operating Committee and others have put a lot of work into the development of the AISA Protocols Manual, the Board has not acted on such manual.

B. Timing of completion of Protocols Manual and Executive Director proposal for Board approval.

Kevin Higgins will prepare clarifying comments prior to the July 9 Operating Committee meeting. The Executive Director will meet with APS and TEP to discuss their schedule for filings with FERC based on their respective settlement agreements.

VII. Discussion of Timeline/Deliverables

The Executive Director will prepare a roll out plan for discussion at the next Board meeting.

VIII. Report of the Executive Director

A. Miscellaneous administrative matters

Since beginning work earlier this month, the Executive Director has been establishing the office. Obtaining a domain name for the AISA is being investigated.

B. Comments on ACC Rules

Action deferred to next meeting.

C. Comments on FERC RTO NOPR

A draft will be distributed by the end of July.

IX. Next Meetings

The Board will meet on July 16 and July 30 at Grand Canyon State Electric Cooperative Assoc. offices.

X. Executive Session

The Board went into Executive Session to discuss personnel matters.

XI. Adjourn

The Board meeting was adjourned at 6:10 p.m.